

**Resolution No. C-2018-28**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY AMENDING THE  
CONFLICT OF INTEREST CODE APPLICABLE TO CERTAIN DESIGNATED OFFICIALS  
AND EMPLOYEES**

**WHEREAS**, the City Council is the code reviewing board for processing the City's Conflict of Interest Code ("the Code") and Government Code Sections 87306 and 87307 provide that the City Council may amend the Code when there are changed circumstances, including the recognition of new positions; and

**WHEREAS**, the title of certain positions and employees must be designated as such in a Conflict of Interest disclosure list; and

**WHEREAS**, the Political Reform Act of 1974 ("the Act") requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or alternatively, if it must be amended;

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council of the City of Half Moon Bay hereby amends the Conflict of Interest Code (Exhibit A) applicable to certain designated officials and employees.

\*\*\*\*\*

I, the undersigned, hereby certify that the foregoing resolution was duly passed and adopted on the 17<sup>th</sup> day of April, 2018 by the City Council of Half Moon Bay by the following vote:

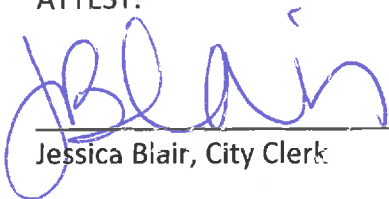
AYES, Councilmembers: EISEN, KOWALCZYK, RUDDOCK, RARBACK, PENROSE

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ATTEST:

  
\_\_\_\_\_  
Jessica Blair, City Clerk

APPROVED:

  
\_\_\_\_\_  
Deborah Penrose, Mayor

CITY OF HALF MOON BAY

CONFLICT OF INTEREST CODE  
CATEGORIES OF DISCLOSURE FOR DESIGNATED PERSONS

<b>Designated Position:</b>	<b>Reportable Economic Interest Category Numbers<sup>1</sup></b>
Administrative Services Director	1
Assistant City Attorney	1
Assistant City Manager	1
Associate Engineer	1
City Clerk	1
City Engineer	1
Community Development Director	1
Consultants	1 <sup>2</sup>
Contract Services Manager	1
Deputy City Attorney	1
Deputy City Manager	1
Finance Manager	1
Management Analyst	1
Planning and Development Services Manager	1
Public Works Director	
Public Works Superintendent	1
Parks and Recreation Commission Members	1
Senior Planner	1

<sup>1</sup>Disclosure categories are set forth in the Conflict of Interest Code.

<sup>2</sup>Subject to determination by the City Manager.

Designated Persons must complete a Form 700 Statement of Economic Interests for Designated Officials and Employees. For the categories of disclosure, the following Form 700 schedule should be completed, as applicable:

Category 1: Schedules A-1, A-2, B, C, D, E & F

Category 2: Schedules A-1, A-2, C, D, E & F

Note: the City Manager, City Attorney, City Treasurer, City Council, and Planning Commission are required to file disclosure statements based on Government Code Section 87200. These persons are not Designated Employees.

**CITY OF HALF MOON BAY**  
**CONFLICT OF INTEREST CODE**

**DISCLOSURE CATEGORIES**

An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the foreseeable income or source of income may be affected materially by a decision made or participated in by the designated employee by virtue of the employee's position.

**Designated Employees in Group "1" must report:**

- a. Interest in real property which is located in whole or part either within the boundaries of the City, or within two miles of the boundaries of the City, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property, if the fair market value of the interest is greater than \$1,000.00. (interests in real property of an individual include the share of interest in real property of a business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a ten percent interest or greater.)
- b. Investments in or income from persons or business entities engaged in the business of acquisition or disposal of real property within the City.

**Designated Employees in Group "2" must report:**

- a. Investments in any business entity, which, within the last two years, has contracted, or in the foreseeable future may contract, with the City of Half Moon Bay to provide services, supplies, materials, machinery or equipment to the City of Half Moon Bay.
- b. Income from any source, which, within the last two years, has contracted, or in the foreseeable future may contract with the City of Half Moon Bay to provide services, supplies, materials, machinery or equipment to the City of Half Moon Bay.
- c. Status as a director, officer, sole owner, partner, trustee, employee.