



CITY OF HALF MOON BAY

CITY COUNCIL CANDIDATE MANUAL



November 3, 2020



July 13, 2020

To: City Council Candidates

From: Jessica Blair, City Clerk

Subject: November 2020 Municipal Election Candidate Information and Manual

This manual has been compiled to provide information and assist you during the election period for the November 3, 2020 General Municipal Election for the City of Half Moon Bay.

On November 3, 2020, Half Moon Bay voters will elect two members to the City Council, by district, for a four-year term. The districts up for election are Districts 2 and 3. The nomination period starts on Monday, July 13, 2020 and ends on Friday, August 7, 2020. If an incumbent fails to file for candidacy, the nomination period for non-incumbent candidates is extended to Wednesday, August 12, 2020 at 5:00 P.M. There will be special protocols in place for the pulling and filing of candidate packets, as well as gathering nomination paper signatures, due to COVID-19 restrictions in place.

If I can be of further assistance, please contact me at (650) 726-8271 or at jblair@hmbcity.com.

Your partner in democracy,

Jessica Blair
Communications Director/City Clerk

This manual is intended to provide general information about the subject matter covered and does not have the force and effect of law, regulation, or rule.

It is distributed with the understanding that the City Clerk is not rendering legal advice and the guide is, therefore, not to be a substitute for legal counsel of the individual or candidate using it.

In case of conflict, the law, regulation, or rule will apply.



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NOMINATION PROCEDURES



METHOD OF NOMINATION – NOMINATION FILING DURING COVID-19 PANDEMIC

Not earlier than Monday, July 13, 2020 at 8:30 a.m. or later than Friday, August 7, 2020 at 5:00 p.m. the voters may nominate candidates for election by signing a nomination paper.

If an incumbent does not file by Friday, August 7, 2020 at 5:00 p.m., the period is extended for five calendar days to Wednesday, August 12, 2020 at 5:00 p.m. for any person other than an incumbent.

Beginning in 2020, in order to be eligible to hold office as a member of the Half Moon Bay City Council, a candidate must reside in the District in which they seek to represent, be a registered voter prior to submitting nomination documents, and must continue to reside in that district during the term of office. (Ord. C-2018-03 §2, 2018).

Offices Vacant

Member of City Council	District 2	Full term of Four Years
Member of City Council	District 3	Full term of Four Years

District 1, District 4, and the four-year Mayoral term will be up for election in 2022.

Candidates for elective office must be registered voters within the district up for election in Half Moon Bay at the time nomination papers are issued. Nomination papers must be issued in the name of a specific candidate for nomination to a specific office and term of office. The City Clerk, or her designee, must administer and date the form when it is issued. Any person 18 years or older may circulate a nomination paper.

Nomination papers and all election forms shall be obtained electronically from the City Clerk or Deputy City Clerk and individuals requesting nomination forms shall be required to sign a receipt for all documents and written information provided by the City Clerk pertaining to this election nomination.

Due to the COVID-19 pandemic, candidates seeking nomination will receive digital nomination papers that can be filed remotely. **Physical nomination papers will not be provided.** Please email completed documents as soon as they are complete. The entire packet with physical (or “wet”) signatures is also required – it must be received by City Hall no later than Friday, August 7, 2020 at 5:00 p.m via mail or physical drop-off.

Candidates may be nominated by signatures of not less than 20 and no more than 30 registered voters **from their district**, and only one candidate may be named on any one nomination paper. A disqualified candidate may be issued one set of supplemental nomination forms; however, once papers are filed, signatures cannot be added to or deleted from an existing nomination paper directly. A voter may sign as many nomination papers as there are seats to be filled. Signatures submitted on subsequent petitions shall not be allowed.

No candidate shall withdraw his or her declaration of candidacy after 5:00 p.m. on Friday, August 7, 2020, except if the filing period is extended to Wednesday, August 12, 2020 at 5:00 p.m. In that instance, a candidate may withdraw his or her declaration of candidacy until Wednesday, August 12, 2020 at 5:00 p.m.

Pursuant to Half Moon Bay Ordinance No. 4-87, there shall be a filing fee of \$25.00.

Each candidate for City Council shall file no later than the final filing date of nomination papers his/her statement ([FPPC Form 501](#) – Candidate Intention Statement and [FPPC Form 700](#) – Statement of Economic Interests) disclosing his/her investments and his/her interests in real property with the City Clerk. The Clerk shall make and retain a copy and forward the original to the Fair Political Practices Commission (FPPC).

At the time nomination papers are issued, the City Clerk shall give the candidate a copy of the Code of Fair Campaign Practices and a copy of Sections 20400-20444 of the California Elections Code.



CANDIDATE STATEMENT



CANDIDATE STATEMENT

The California Elections Code allows each Candidate for a nonpartisan elective office in a city to prepare a Candidate Statement on an appropriate form provided by the City Clerk to be included with the Sample Ballot and Voter Information Pamphlet. The Candidate Statement is designed to acquaint voters with a candidate's qualifications for the office he or she is seeking. This statement is incorporated into the Sample Ballot and Voter Information Pamphlet at the candidate's expense and will be mailed to all registered voters in Half Moon Bay.

A HARD COPY OF THE CANDIDATE STATEMENT, WITH WET SIGNATURE, MUST BE FILED WITH THE NOMINATION PAPERS. THE CITY CLERK'S OFFICE REQUESTS THAT AN ELECTRONIC VERSION OF THE CANDIDATE STATEMENT BE PROVIDED AS WELL.

The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate themselves. The "Name," "Age," and "Occupation" are entered by the candidate and may be different from the wording on the ballot. Candidates frequently omit their age and also expand the description of their occupation beyond the three-word ballot designation allowed on the ballot.

The statement of each candidate shall be printed in type of uniform size and darkness and with uniform spacing. Strict interpretation of this provision precludes the use of underlining or other methods of emphasis, such as asterisks or stars, and requires uniform use of capital and lower-case letters rather than all capitals, and uniform paragraph indentations for all candidates.

The Candidate Statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. The law makes candidates liable for civil or criminal action or penalty for false, slanderous, or libelous statements offered for printing or contained in the voter's pamphlet.

Each candidate filing a Candidate Statement of Qualifications shall be responsible for payment of a pro-rata share of costs of printing, handling, and mailing as a condition of having his or her statement included in the voter's pamphlet. A deposit of \$300.00 shall be required and the City Clerk shall bill each candidate for any cost in excess of the deposit or shall refund within 30 days of the election any unused portion of the deposit.

Statements filed shall remain confidential until the expiration of the filing deadline.

CANDIDATE STATEMENT (*CONTINUED*)

California Elections Code provides that the City Clerk shall allow a 10-calendar day public examination period for Candidate Statements. During that 10-calendar day period, any voter of the jurisdiction of the City may seek court action to require any or all candidate statements to be amended or deleted.

CANDIDATE STATEMENT GUIDELINES

Elections Code §13307 lists the following requirements regarding the candidate statement:

- (a) (1) Each candidate for nonpartisan elective office in any local agency, including any city, county, city and county, or district, may prepare a candidate's statement on an appropriate form provided by the elections official. The statement may include the name, age, and occupation of the candidate and a brief description, of no more than 200 words, of the candidate's education and qualifications expressed by the candidate himself or herself. However, the governing body of the local agency may authorize an increase in the limitations on words for the statement from 200 to 400 words. The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations.
 - (2) The statement authorized by this subdivision shall be filed in the office of the elections official when the candidate's nomination papers are returned for filing, if it is for a primary election, or for an election for offices for which there is no primary. The statement shall be filed in the office of the elections official no later than the 88th day before the election, if it is for an election for which nomination papers are not required to be filed. If a runoff election or general election occurs within 88 days of the primary or first election, the statement shall be filed with the elections official by the third day following the governing body's declaration of the results from the primary or first election.
 - (3) Except as provided in Section 13309, the statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. of the next working day after the close of the nomination period.
- (b) The elections official shall send to each voter, together with the sample ballot, a voter's pamphlet which contains the written statements of each candidate that is prepared pursuant to this section. The statement of each candidate shall be printed in type of uniform size and darkness, and with uniform spacing. The elections official shall provide a Spanish translation to those candidates who wish to have one, and shall select a person to provide that translation from one of the following:
- (a) A certified and registered interpreter on the Judicial Council Master List.
 - (b) An interpreter categorized as "certified" or "professionally qualified" by the Administrative Office of the United States Courts.
 - (c) From an institution accredited by a regional or national accrediting agency recognized by the United States Secretary of Education.
 - (d) A current voting member in good standing of the American Translators Association.
 - (e) A current member in good standing of the American Association of Language Specialists.

CANDIDATE STATEMENT GUIDELINES (*CONTINUED*)

- (c) (1) In addition to the statement prepared pursuant to subdivision (a), if the elections official who is conducting the election permits electronic distribution of a candidate's statement, the governing body of a local agency may permit each candidate for nonpartisan elective office in the local agency to prepare a candidate's statement for the purpose of electronic distribution pursuant to this subdivision.
 - (2) A statement prepared pursuant to this subdivision shall be posted on the Internet Web site of the elections official and may be included in a voter's pamphlet that is electronically distributed by the elections official pursuant to Section 13300.7, but shall not be included in a voter's pamphlet that is printed and mailed to voters pursuant to subdivision (b).
 - (3) A statement that is printed in the voter's pamphlet and mailed to voters pursuant to subdivision (b) shall be included with the statement that is prepared and electronically distributed pursuant to this subdivision.
 - (4) A statement that is prepared and electronically distributed pursuant to this subdivision shall be displayed in type of uniform size and darkness, and with uniform spacing.
 - (5) The elections official shall provide a Spanish translation to those candidates who wish to have one and shall select a person to provide that translation who is one of the persons listed in paragraph (2) of subdivision (b).
- (d) The local agency may estimate the total cost of printing, handling, translating, mailing, and electronically distributing candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the federal Voting Rights Act of 1965, as amended. The local agency may require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the county voter information guide or electronically distributed. In the event the estimated payment is required, the receipt for the payment shall include a written notice that the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the local agency is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the local agency may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the local agency that, or the elections official who, collected the estimated cost shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.
- (e) This section shall not be deemed to make any statement, or the authors of any statement, free or exempt from any civil or criminal action or penalty because of any false, slanderous, or libelous statements offered for printing electronic distribution pursuant to this section or contained in the county voter information guide.

CANDIDATE STATEMENT GUIDELINES (*CONTINUED*)

- (f) Before the nominating period opens, the local agency for that election shall determine whether a charge shall be levied against that candidate for the candidate's statement sent to each voter and, if authorized pursuant to subdivision (c), for the electronically distributed candidate's statement. This decision shall not be revoked or modified after the seventh day before the opening of the nominating period. A written statement of the regulations with respect to charges for handling, packaging, mailing, and electronic distribution shall be provided to each candidate or his or her representative, at the time he or she picks up the nomination papers.
- (g) For purposes of this section and Section 13310, the board of supervisors shall be deemed the governing body of judicial elections.

Guidelines for All Candidates

It is strongly recommended that the statement filed be filed personally by the candidate. If the statement is filed by someone other than the candidate, that person should have the authority to make corrections or deletions to the statement in the event that errors or an excess number of words are detected prior to filing the statement. Statements received by mail prior to the deadline will be filed provided they meet the statutory requirements and county policies regarding candidate statements. Statements may not be changed after filing.

Format and Non-Conformity

In order to ensure uniformity of all candidate statements, each candidate **must** prepare the statement according to the following guidelines:

- Type the statement exactly as you wish it to appear. Attach printed copy to the form provided to you.
- In addition to hard copy, please provide the statement on flash drive, CD, or by email (jblair@hmbcity.com) in plain text format (*.txt), if possible.
- One signed hard copy must be filed by the deadline. If there are any discrepancies between the hard copy and the electronic copy, the hard copy will prevail.
- Do not use formats that are underlined, **bolded**, *italicized*, or ALL CAPITALIZED.
- Do not use any unusual spacing, punctuation, indentations, bullets, or an outline format.
- Check your statement for errors in spelling, punctuation, and grammar. Remember, statements cannot be changed once they are filed and the Elections Official is not responsible for correcting these errors.
- Confine the statement to the applicable word number limit (200).
- Do not include any party affiliation (applies to nonpartisan offices).
- Do not include membership or activity in partisan political organizations (applies to nonpartisan offices).

CANDIDATE STATEMENT GUIDELINES (*CONTINUED*)

All statements will be formatted to fit within a quarter-page space. If a statement is submitted and found non-compliant in format, the Elections Official will make the necessary changes to create compliance.

In the case where a candidate submits a statement which is not in conformance with the guidelines provided (i.e., typed in all caps, underscoring, unusual spacing, outline form, or capitalization of some words for emphasis purposes), the County Registration & Elections Division will instruct the printer to ignore any special emphasis placed on words or phrases, and to typeset the statements utilizing a uniform format.

The heading includes the candidate's name (required), age (optional), and occupation (optional). All statements will be formatted to begin with the words: "Education and Qualifications:" followed by the text filed by the candidate. These words, as well as the heading, are standardized and included in the space provided. The words "Education and Qualifications" do not count towards the number of words allowed for the statement.

The "**Occupation**" field in the candidate's statement is NOT governed by the laws and regulations pertaining to the ballot designation that appears underneath the candidate's name on the ballot. Therefore, it may be different from the candidate's ballot designation. However, if its length exceeds one line, the candidate may be asked to modify words. In addition, the statement of "Occupation" must otherwise conform to applicable laws and regulations and should not be misleading.

CANDIDATE STATEMENT GUIDELINES (*CONTINUED*)

Word Counting

Pursuant to the Secretary of State's guidelines and Section 9 of the Elections Code, words will be counted as follows:

- Each word shall be counted as one word except as specified in Section 9.
- All geographical names shall be considered as one word; for example, "City and County of San Francisco" shall be counted as one word.
- Each abbreviation for a word, phrase, or expression shall be counted as one word.
- Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word. Examples: "mother-in-law", "first-rate", "one-time" will be counted as one word; "one-half", "local-area", "home-page" will be counted as two words.
- Dates consisting of a combination of words and digits (April 22, 2000 or March 2012) shall be counted as two words. Dates consisting only of a combination of digits (4/22/2000 or 1999-2000) shall be counted as one word.
- Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as "one," shall be considered as a separate word or words. Examples: "one" shall be counted as one word; "one hundred" shall be counted as two words; and "100" shall be counted as one word.
- Telephone numbers shall be counted as one word.
- Internet website addresses shall be counted as one word.
- This section shall not apply to counting words for ballot designations under Section 13107.
- Characters used in place of a word or number, such as "&" or "#", shall be counted as one word.
- Punctuation is not counted.
- Name, age and occupation located in the header is not counted.
- If the text exceeds the word limit, the author will be asked to rewrite the text in order to bring the total number of words within the required word limit.

Withdrawal

Any candidate may withdraw (but not change) the filed candidate statement, either in person or by a signed statement of withdrawal, no later than 5:00 p.m. of the next business day following the close of the nomination period.

EC §13307(a)(3)

Confidentiality

Notwithstanding the California Public Records Act, the statements filed pursuant to Elections Code §13307 shall remain confidential until expiration of the filing deadline.

EC §13311

CANDIDATE STATEMENT GUIDELINES (*CONTINUED*)

Public Examination of Candidate Statements

Statements are available for public examination in the County Election Official's office during the 10-calendar-day review period (commencing at 5:00 p.m. August 13, or August 16 for extended races) prior to submission for printing. During this period, any voter of the jurisdiction in which the election is to be held, or the County Election Official, may seek a writ of mandate or an injunction requiring any or all of the material in the statement to be amended or deleted. Venue for such a proceeding shall be the county in which the statement is filed. If the statement is filed in more than one county, the writ or injunction must be sought in each county in which amendments or deletions to the statement are sought.

EC §13313

Sample Ballot & Official Voter Information Pamphlet Sign-Off Process

Final copies of how candidate statements will appear in the Voter Information Guide will be sent to each individual for "sign-off" approval. Changes will only be made if the finalized version differs from the hard copy submitted or if a gross error was made on the part of the Registration & Elections Division.

The same "sign-off" process is used for the Chinese and Spanish translations of candidate statements. Statements are translated by court-certified translators and then proofed against the original English hard copy. Changes will only be made to the Chinese and Spanish versions of a candidate's statement if the finalized version differs from the hard copy or if a gross error was made on the part of the translators.

A 24-hour turnaround time is required for this sign-off process, so as not to jeopardize the printing schedule.

The Voter Information Guide mailing period for this election is September 24 through October 13, 2020.

CANDIDATE STATEMENT GUIDELINES (*CONTINUED*)

Candidate Statement Fee Calculations (Example)

Candidate statement costs are based on the actual printing cost of the Voter Information Guides. The estimated fee collected for the candidate's statement of qualifications is based upon the following three costs:

- (1) Printing
- (2) Postage
- (3) Translation of statement into Chinese and Spanish

The Registration & Elections Division does its best to provide the most accurate estimated fee, but this estimate can vary according to the number of submitted statements appearing on one page, the number of pages required for a particular office, as well as the number of different pamphlets in which your statement will appear.

Here's a step-by-step example of how the cost is calculated:

1. **Determine** the total number of pages ordered for ALL booklets in the election.
2. **Calculate** the cost of one page by dividing the total cost by total number of pages:

Divide the total print cost by the total number of pages ordered to calculate the cost per page:
Example: $\$161,730.23 / 9,464,120 = \0.02 printing cost per page.
3. **Multiply** each jurisdiction's total booklet order (registered voters) by the cost of one page:
Example: $30,041 \times \$0.02 = \600.82 cost per page (round up)
4. **Multiply** the cost per page by the number of pages needed for all statements for the jurisdiction:
Example: $\$600.82 \times 2 \text{ pages} = \$1,201.64$ Total cost
(all statements, e.g. Council, Clerk)
5. **Divide** this cost (total for statement pages) by total number of statements appearing:
Example: Two pages containing five statements = $\$1,201.64 / 5 = \240.33 per statement.
6. **Add** statement translation costs (Spanish and Chinese) for the candidate:
Example: John Doe's statement into Spanish: \$100
John Doe's statement into Chinese: \$85
7. In our **Example**, the printing cost for each of the five candidates was \$240.33, and John Doe's total cost was \$425.33. However, if only one candidate chooses to file a candidate statement, the candidate will have to pay for the whole page instead of splitting it with others.

CANDIDATE STATEMENT GUIDELINES (CONTINUED)

FICTITIOUS SAMPLE OF CANDIDATE STATEMENTS

Below are fictitious samples of 200-word statements as they would appear in the voter information guide. Statements will appear in the same order as the candidates' names appear on the ballot, except for offices elected throughout the county (which are rotated on the ballot by supervisorial district, but not rotated in the guide.)

Candidates for the Office of City Council			
<p>Name: Joseph W. Candidate Occupation: Businessman/Community Volunteer</p> <p>Education and Qualifications: I have lived here my entire life and I love this community. I would like to get more involved in our community affairs. I believe that I am the best person for this position and I am willing to work very hard to make our lovely little community the best that it can possibly be. If you elect me I promise that I will dedicate all of my spare time to fulfilling the requirements of this position and pushing forward the special projects that are in desperate need of my time and attention. I believe that by improving our community we can provide a safe and secure environment for our children and families to enjoy a quality of life that is no longer available in the big overgrown metropolis to the west of us.</p> <p>I have years of experience in planning and organizing, and I am willing to use all of this experience and all of my training and education to do the best job that I can. I will make myself readily available to the public for all needs.</p> <p>Please support me. Jcandidate@email.com or www.joecandidate.com /s/</p>	<p>Name: Jane Campaigner Occupation: Educator</p> <p>Age: 41</p> <p>Education and Qualifications: I have lived here my entire life and I love this community. I would like to get more involved in our community affairs. I believe that I am the best person for this position and I am willing to work very hard to make our lovely little community the best that it can possibly be.</p> <p>If you elect me I promise that I will dedicate all of my spare time to fulfilling the requirements of this position and pushing forward the special projects that are in desperate need of my time and attention. I believe that by improving our community we can provide a safe and secure environment for our children and families to enjoy a quality of life that is no longer available in the big overgrown metropolis to the west of us. I have years of experience in planning and organizing, and I am willing to use all of this experience and all of my training and education to do the best job that I can. I will make myself readily available to the public for all needs. Please support me.</p> <p>Jcampaigner@email.com /s/</p>		
<p>Name: Fred Businessman Occupation: Health Director</p> <p>Age: 38</p> <p>Education and Qualifications: I have lived here my entire life and I love this community. I would like to get more involved in our community affairs. I believe that I am the best person for this position and I am willing to work very hard to make our</p>	<p>Name: Margaret "Peg" Voter Occupation: Real Estate Agent/Mother</p> <p>Age: 45</p> <p>Education and Qualifications: I have lived here my entire life and I love this community. I would like to get more involved in our community affairs. I believe that I am the best person for this position and I am willing to work very hard to make our</p>		

lovely little community the best that it can possibly be. If you elect me I promise that I will dedicate all of my spare time to fulfilling the requirements of this position and pushing forward the special projects that are in desperate need of my time and attention. I believe that by improving our community we can provide a safe and secure environment for our children and families to enjoy a quality of life that is no longer available in the big overgrown metropolis to the west of us. I have years of experience in planning and organizing, and I am willing to use all of this experience and all of my training and education to do the best job that I can. I will make myself readily available to the public for all needs. Please support me. You may find more information about my campaign at www.fredbusinessman.com /s/

lovely little community the best that it can possibly be. If you elect me I promise that I will dedicate all of my spare time to fulfilling the requirements of this position and pushing forward the special projects that are in desperate need of my time and attention.

I believe that by improving our community we can provide a safe and secure environment for our children and families to enjoy a quality of life that is no longer available in the big overgrown metropolis to the west of us. I have years of experience in planning and organizing, and I am willing to use all of this experience and all of my training and education to do the best job that I can. I will make myself readily available to the public for all needs. Call me anytime (650.555.5555). Please support me. /s/



BALLOT DESIGNATION



BALLOT DESIGNATION

California Elections Code Section 13107 provides that a candidate may designate the manner in which his or her name and occupational designation are to appear on the ballot.

The ballot designation is the word, or group of not more than three (3) words, which will appear on the ballot under the candidate's name, designating the current principal professions, vocations, or occupations of the candidate. Please see the sample Ballot Designation Worksheet and guidelines on the pages to follow.

If upon checking the nomination documents, the City Clerk finds the designation to be in violation of any of the restrictions set forth, the City Clerk shall notify the candidate by registered or certified mail, return receipt requested, addressed to the mailing address appearing on the candidate's nomination documents. The candidate shall, within three days from the date or receipt of the notice, appear before the City Clerk and provide an alternate designation. In the event the candidate fails to provide an alternate designation, no designation shall appear after the candidate's name.

No designation given by a candidate shall be changed by a candidate after the final date for filing nomination papers, except as specifically requested by the elections official as specified in the California Elections Code.

Candidate's names will appear on the ballot in order of the "random alphabet" drawn by the Secretary of State on August 13, 2020.



CAMPAIGN LIMITS & CAMPAIGN DISCLOSURE INFORMATION



CITY OF HALF MOON BAY MUNICIPAL CODE

CAMPAIGN LIMITS

1.30.010 Findings and Purpose.

- A. The City Council hereby finds that preserving integrity and openness in the political process is a matter of the highest public interest; that the people of the City of Half Moon Bay can be better served through a more informed electorate; that the trust of the people is essential to representative government; and that regulation of certain campaign contributions and loans is necessary to promote public confidence in government and to protect the integrity of the electoral process.
- B. The City Council further finds that regulation of campaign contributions is required because the costs of running political campaigns have reached levels that lead to a public perception that special interests and wealthy individuals may have undue influence on or access to elected officials.
- C. It is the policy of the City to promote and encourage broad-based citizen involvement in the financing of election campaigns.
- D. The City Council further finds that allowing candidates to lend unlimited amounts of their personal funds to their campaigns tends to undermine public confidence in the election process, because the public may perceive that candidates with large outstanding loans will seek contributors to repay their loan after the election and may be predisposed to favor their post-election contributors.
- E. Protection of public confidence in the political process requires adequate enforcement of the provisions of this chapter. (Ord. 2-05 §1 (part), 2005).

1.30.020 Definitions.

As used in this chapter, the words and phrases shall be defined in the same manner as they are defined in the Political Reform Act of 1974 (including any amendments thereto) as found in California Government Code Sections 81000 et seq., unless defined otherwise in this section. For the purposes of this chapter, the terms below are defined as follows:

“Candidate” means any individual listed on the ballot for election to any city office, or who otherwise has taken affirmative action to seek election to city office, or who receives a contribution or makes an expenditure, or who gives his or her consent for any other person to receive a contribution or make an expenditure with the purpose of bringing about his or her election to any city office. “Candidate” also means an officeholder in connection with a recall election relating to such officeholder.

“Candidate committee” means a committee that is controlled directly or indirectly by a candidate or that acts jointly with a candidate in connection with the making of expenditures.

CITY OF HALF MOON BAY CAMPAIGN LIMITS (*CONTINUED*)

“Contribution” means a payment, a forgiveness of a loan, a payment of a loan by a third party, or an enforceable promise to make a payment except to the extent full and adequate consideration is received unless it is clear from the surrounding circumstances that it is not made for political purposes. Except as provided herein, “contribution” includes an expenditure made at the behest of a candidate or candidate committee unless full and adequate consideration is received for making the expenditure. The term “contribution” does not include a payment made by the occupant of a home or business for costs related to any meeting or fund-raising event held in the occupant’s home or business; or volunteer personal or professional services or the donation of goods by any individual if the services or goods are donated without any understanding or agreement that they shall be directly or indirectly repaid to him or her.

“Individual” means a natural person and shall not include a partnership, corporation, associated, firm, business entity, committee, club or other organization.

“Organization” means a partnership, corporation, association, firm, business entity, committee, including a political action committee, club, union or company. (Ord. 1-07 §1, 2007; Ord. 2-05 §1 (1 part), 2005).

1.30.030 Limitations on contributions.

- A. For any particular election, including a recall election, no individual or organization shall make, and no candidate, candidate committee treasurer or other person acting on behalf of a candidate committee shall solicit or accept from any individual, **any contribution which will cause the total amount contributed by such individual to exceed \$250, or such organization to exceed \$500.**
1. The contributions of an organization whose contributions are directed and controlled by any individual shall be aggregated with contributions made by the individual and other organizations whose contributors are directed and controlled by the same individual.
 2. If two or more organizations make contributions that are directed and controlled by a majority of the same persons, the contributions of those organizations shall be aggregated.
 3. Contributions made by organizations that are majority owned by any person shall be aggregated with the contributions of all other organizations majority owned by that person, unless those organizations act independently in their decisions to make contributions. “Majority owned” means an ownership of more than fifty percent.
- B. Any contribution or portion thereof that exceeds the limits in this section shall be returned to the contributor within seventy-two hours of receipt.
- C. The limitations imposed by this section shall not apply to contribution of a candidate’s personal funds to the candidate’s own campaign, or to any loan which is personally guaranteed by the candidate or is secured by property owned by the candidate.

CITY OF HALF MOON BAY CAMPAIGN LIMITS (*CONTINUED*)

- D. 1. The limitations imposed by this section shall not apply to contributions received for the purposes of defraying the costs of a recount, provided all of the following occur:
- b. The contributions are maintained in a separate bank account;
 - c. The contributions are not used for any purpose not relating to a recount; and
 - d. Once the recount is concluded, and all expenses associated with the recount have been discharged, the candidate disposes of any funds remaining by refunding recount contributors.
2. In addition to all other applicable reporting and disclosure requirements, candidates receiving funds to defray the costs of a recount shall file the following information with the City Clerk no later than sixty days following conclusion of the recount:
- a. List of Contributions. The total amount of contributions to the refund account received, along with the full name of each person from whom a contribution or contributions has been received, together with the contributor's street address, occupation, and the name of the contributor's employer, if any, or the principal place of business if the contributor is self-employed, the amount of the contribution, and the date the contribution was received.
 - b. Expenditures. A listing of all expenditures, including contributor refunds, made using funds from the refund account. Each listing shall provide a brief description of the expenditure, the amount of the expenditure and the date the expenditure was made. If there are still outstanding expenses associated with the recount at the time the list of expenditures is submitted to the city clerk, the candidate shall include a brief description of each outstanding expense and the expected amount, if known, and the expected date by which the expenditure will be paid. No later than ten days following the final outstanding recount-related expenditure, the candidate shall file a final list of expenditures with the city clerk. (Ord. 2019-04 §1, 2019: Ord. 1-07 §2, 2007: Ord. 2-05 §1(part), 2005).

1.30.040 Candidate Loans.

No candidate shall personally loan their campaign an amount **the outstanding balance of which exceeds one thousand five hundred dollars** at any given point in time. (Ord. 2019-04 §2, 2019: Ord. 2-05 §1(part), 2005).

1.30.050 Candidate Campaigns Only.

The provisions of this chapter apply to election campaigns for candidates only. The provisions of this chapter do not apply to any referendum or initiative election. (Ord. 2-05 §1 (part), 2005).

CITY OF HALF MOON BAY CAMPAIGN LIMITS (*CONTINUED*)

1.30.060 Injunction, Other Court Action.

In addition to all other remedies and penalties provided for violation of this chapter, the City Attorney may bring suit in a court of competent jurisdiction to seek an injunction or other appropriate relief, to halt any violation of this chapter. Such action may include seeking a temporary restraining order or temporary injunction and other appropriate temporary relief. Nothing in this chapter shall be deemed to restrict a suit for damages on behalf of the city or on behalf of any other person or entity. The City Attorney shall also bring any violations of this chapter to the attention of the District Attorney and/or the Fair Political Practices Commission. (Ord. 2-05 §1 (part), 2005).

1.30.070 Penalties.

- A. Except as provided in subsection B of this section, the violation of any provision of this chapter shall constitute an infraction punishable by a fine not to exceed two hundred fifty dollars.

- B. Any person who knowingly or willfully violates the provisions of this chapter is guilty of a misdemeanor punishable by up to six months in jail, and/or a fine of up to the greater of ten thousand dollars or three times the amount the person unlawfully contributed or received. (Ord. 2-05 §1 (part), 2005).

1.30.080 Post-Election Review.

No later than three months after the certification of the results of a city election at which a City Council member is elected, the City Clerk shall calendar for City Council consideration a review of the provisions of this chapter. The purpose of such review is to allow the City Council to consider the ongoing appropriateness of the provisions of this chapter, including but not limited to the amount of the contribution and loan limits established in Sections 1.30.030 and 1.30.040 of this chapter.

Notwithstanding any other provision of this code, the City Clerk's failure to calendar this review within the time period specified shall not subject the City Clerk to any criminal or civil penalty. (Ord. 2-05 §1 (part), 2005).

1.30.090 Severability.

Each election and provision of this chapter shall be considered severable and the invalidity of any section or provision of this chapter shall not affect the validity or enforceability of any other section or provision. (Ord. 2-05 §1 (part), 2005).

Source: Half Moon Bay Municipal Code - <http://www.codepublishing.com/ca/halfmoonbay/>

CAMPAIGN DISCLOSURE INFORMATION

California's Political Reform Act of 1974 (*GC §81000-9101*) requires candidates to file periodic campaign statements which disclose contributions received and expenditures made. The Act is administered and enforced by California's Fair Political Practices Commission. You may contact the Commission's Technical Assistance Division at: 428 J Street, Suite 620, Sacramento, CA 95814; Phone: 916.322.5660 (Toll Free 1-866-ASK-FPPC) or visit their website at www.fppc.ca.gov.

Form 501 – Candidate Intention Statement

Must be filed before you solicit or receive any contributions or before making expenditures of personal funds on behalf of your candidacy. File with the City Clerk's Office.

Form 410 – Statement of Organization

Form 410 is used when organizing a campaign committee and must be filed within 10 days of receiving \$2,000 in contributions. The form includes a space to indicate the campaign's bank account information. File the original and one copy with the Secretary of State's Political Reform Division and a copy with the City Clerk.

Form 460 – Consolidated Campaign Statement

Form 460 is a Recipient Committee Campaign Statement, for use by a candidate or officeholder who has a controlled committee, or who has raised or spent or will raise or spend \$2,000 or more during a calendar year in connection with an election to office, or holding office.

Form 465 – Supplemental Independent Expenditure Statement

Form 465 reports independent expenditures totaling \$1,000 or more in a calendar year to support or oppose a single candidate, a single measure, or the qualification of a single measure. Filers of Form 465 include: officeholders, candidates, recipient committees, major donor committees, and independent expenditure committees. (Note: Proposition 34 prohibits independent expenditures and contributions of funds to another committee for the purpose of supporting or opposing another candidate.)

An "independent expenditure" is an expenditure made in connection with a communication (e.g., a billboard, advertisement, mailing) that expressly advocates the nomination, election, or defeat of a clearly identified candidate, or the qualification, passage, or defeat of a clearly identified measure, or taken as a whole and in context, unambiguously urges a particular result in an election but which is not made to, or at the behest of, the affected candidate or committee.

Form 470 – Candidate and Officeholder Campaign Statement (Short Form)

This form is used by candidates who do not have a controlled committee and do not anticipate receiving contributions or making expenditures totaling \$2,000 or more in a calendar year. If a Form 470 is filed on or before the filing deadline for the first pre-election campaign statement, no additional campaign

CAMPAIGN DISCLOSURE INFORMATION (CONTINUED)

statement needs to be filed in connection with the election, so long as total receipts/expenditures remain less than \$2,000.

Form 470 Supplement

A candidate who has filed Form 470 in connection with an election and subsequently receives contributions or makes expenditures totaling \$2,000 or more is required to file notification within 48 hours. Form 470 Supplement may be used, and must be sent by telegram, guaranteed overnight service, personal delivery or fax to the Secretary of State, the local filing officer, and to each of his or her opponents seeking the same office.

Form 496 – Late Independent Expenditure Report

Any committee that makes independent expenditures totaling \$1,000 or more to support or oppose a single candidate or single ballot measure during the 16 days immediately prior to the election in which the candidate or measure is being voted must file a report within 24 hours of the expenditure.

Form 497 – Late Contribution Report

Any committee that makes or receives a late contribution totaling \$1,000 or more from a single source during the 16 days immediately prior to the election in which the candidate or measure is to be voted must file a report within 24 hours of the time the contribution was made or received.

**CANDIDATES RECEIVING OR SPENDING OVER \$2,000
MUST FILE FORMS 501 + 410 + 460**

**CANDIDATES RECEIVING OR SPENDING UNDER \$2,000
MUST FILE FORMS 501 + 470**

CAMPAIGN STATEMENTS

All candidates with qualified committees are required to file semi-annual campaign statements no later than July 31 and January 31. In addition, all committees that have made or received contributions of \$2,000 or more or made expenditures of \$2,000 or more in connection with an election must file campaign statements on the required dates.

FAIR POLITICAL PRACTICES COMMISSION (FPPC)

428 J Street, Suite 620

Sacramento, CA 95814

1-866-ASK-FPPC

www.fppc.ca.gov



ADDITIONAL INFORMATION



HALF MOON BAY SIGN ORDINANCE – CAMPAIGN SIGNS

EXCERPT FROM HALF MOON BAY MUNICIPAL CODE SECTION 15.40.050

B. Temporary Signs Allowed Without A Permit.

Temporary signs allowed without a permit shall comply with the provision that regulate sign type, placement, location and other standards identified in Chapter 15.60 (General Sign Requirements). However, with the exception of holiday decorations, temporary signs allowed without a permit shall not be illuminated and shall be no more than six feet in height whether freestanding or affixed to a building or other structure. Signs installed pursuant to this section shall not be placed on public property or in the public right-of-way. The following temporary signs are allowed without a permit:

1. Holiday decorations commonly associated with any national, local or religious holidays; provided, that such decorations are displayed for a period of no more than forty-five consecutive days or no more than sixty days in one year;
2. ***Campaign or political signs pertaining to an election to any public office or ballot measure may be installed on private property with the property owner’s consent not earlier than forty-five days prior to the election and shall be removed within seven days following said election with the following restrictions:***
 - a. ***Each candidate or ballot measure may have an unlimited number of signs that are four square feet or less;***
 - b. ***Each candidate or ballot measure may have four signs that are more than four square feet and up to twenty square feet; and***
 - c. ***No campaign or political signs shall be greater than twenty square feet.***

****For 2020, the City is allowing candidates to place signs not earlier than forty-five days prior to the mailing of ballots – October 3, 2020. This means signs may be placed beginning Wednesday, August 19, 2020. All other sign codes such as those regarding size, placement on private property, and Caltrans requirements remain in effect.***

CALTRANS CAMPAIGN SIGN INFORMATION

As a candidate or campaign worker for either office or a ballot measure, this reminder about state law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

1. Encourages a particular vote in a schedule election.
2. Is placed not sooner than 90 days prior to the schedule election and is removed within 10 days after that election.
3. Is no larger than 32 square feet.
4. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign.

A completed Statement of Responsibility (PDF) must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001.

Temporary Political Signs shall not be placed within the right-of-way of any highway or be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal.

For More Information, please visit the Caltrans Website:

<http://www.dot.ca.gov/trafficops/oda/political.html>

Section 5405.3 of the State Outdoor Advertising Act

http://www.dot.ca.gov/trafficops/oda/docs/oda_3.pdf

Statement of Responsibility

<http://www.dot.ca.gov/trafficops/oda/docs/Political2.pdf>

SAN MATEO COUNTY VOTER REGISTRATION INFORMATION

Registration Deadline for this Election – October 19, 2020

To vote in any election, a citizen must be properly registered **15 calendar days** prior to the election date. San Mateo County Registration & Elections Division encourages all voters to be properly registered well before that 15-calendar-day deadline to ensure enough time to complete postal delivery of correct and complete election materials prior to an election.

Voters may register online by visiting www.shapethefuture.org or the Secretary of State's website at www.registertovote.ca.gov/.

Between October 20, 2020 and November 3, 2020, voters may file a Conditional Voter Registration form at a local Vote Center.

For Your Information

In order to remain eligible to vote, voters must re-register following these events:

- Change of residential address
- Change of name (first, middle or last name) and/or signature
- Change of political party affiliation

Postage-paid voter registration forms are available at these locations:

- U.S. Post Offices
- Public libraries and colleges
- City Halls
- Department of Motor Vehicles Offices
- San Mateo County Registration & Elections Division
- 555 County Center, Redwood City, CA 94063

To be eligible to register to vote in California, a person must be:

- A citizen of the United States and a resident of California
- At least 18 years of age by Election Day
- Not in prison or on parole for the conviction of a felony

If you have any questions about voter registration or wish to launch a voter registration drive during the upcoming election season, please call (650) 312-5222. Forms for distribution (at no cost) are available at the Registration & Elections Division.

CALIFORNIA VOTERS CHOICE ACT / ALL-MAIL BALLOT ELECTION

Starting in 2018, all registered voters in San Mateo County will be mailed their ballot 29 days before the election. You can choose from 3 different ways to return your voted ballot:

Mail

You can vote and mail your ballot in the postage-paid return envelope on or before Election Day.

Drop-off Box

You can return your voted ballot to a secure Ballot Drop-off Box. Voters will find Ballot Drop-off Boxes throughout San Mateo County starting 28 days before the election.

Vote Center

Vote Centers look and feel like polling places but provide additional services and options for voters. You can go to any Vote Center in San Mateo County to:

- Vote on an accessible voting machine
- Vote on a paper ballot
- Access election materials in a range of languages
- Receive assistance from staff fluent in English, Spanish, Chinese, Filipino, or Korean
- Drop off your ballot
- Receive a replacement ballot
- Register to vote or update registration information through Election Day

Voters can go to any Vote Center in San Mateo County to vote or return their ballot. Vote Centers will offer expanded voter services, including voter registration, multilingual assistance, and disabled access voting options. Vote Centers will open at three locations Monday, October 5, with a total of 45 locations open for early voting starting Saturday, October 31 through Election Day.

- Early Voting:
 - Weekdays from Monday, October 5 to Monday, November 2: 9 a.m. – 5 p.m. (Closed Columbus Day, 10/12)
 - Weekend of Saturday, October 31 and Sunday, November 1: 9 a.m. – 5 p.m.
- Election Day: Tuesday, November 3: 7 a.m. – 8 p.m.

The voted ballot, sealed inside the return envelope, may be delivered by another person. In the space provided on the flap of the return envelope, the voter must write the name and relationship of the person returning the voted ballot.

EC §3017

No person shall solicit the vote of a Vote by Mail voter or do any electioneering while in the residence of or immediate presence of the voter during the time the Vote by Mail voter is voting. Violations may result in criminal penalties.

EC §18371

SELECTED STATE LAWS GOVERNING CAMPAIGN PRACTICES

Restrictions on Campaign Literature and Certain Other Campaign Activities

Candidate Statement and Qualifications

Candidates are advised to not mislead voters in their candidate statement.

Elections Code §18351 states: “Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidate’s statement, prepared pursuant to Section 11327 or 13307, with the intent to mislead the voters in connection with his or her campaign for nomination or election to a non-partisan office is punishable by a fine not to exceed one thousand dollars (\$1,000).”

Campaign Advertising or Communication Defined

“Campaign advertising or communication” means a communication authorized by a candidate or a candidate’s controlled committee, as defined in Section 82016 of the Government Code, or by a committee making independent expenditures, as defined in Section 82031 of the Government Code, or by a committee formed primarily to support or oppose a ballot measure, as defined in Section 82047.5 of the Government Code, for the purpose of advocating the election or defeat of a qualified candidate or ballot measure through any broadcasting station, newspaper, magazine, outdoor advertising facility, direct mailing, or any other type of general, public, political advertising.

EC §304

Mass Mailing

A “mass mailing” is defined in Government Code Section 82041.5 as “over two hundred substantially similar pieces of mail but does not include a form letter or other mail which is sent in response to an unsolicited request, letter or other inquiry.”

- (a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization’s address is a matter of public record with the Secretary of State.
- (b) If the sender of the mass mailing is a single candidate or committee, the name, street address and city of the candidate or committee need only be shown on the outside of each piece of mail.
- (c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

GC §84305

SELECTED STATE LAWS GOVERNING CAMPAIGN PRACTICES (CONTINUED)

Political Advertising

Any paid political advertisement that refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words Paid Political Advertisement. The words shall be set apart from any other printed matter.

As used in this section "paid political advertisement" shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office.

EC §20008

Libel and Slander

"The provisions of Part 2 (commencing with Section 43) of Division 1 of the Civil Code, relating to libel and slander, are applicable to any campaign advertising or communication."

Persons Liable

- (a) A candidate or state measure proponent is liable for any slander or libel committed by a committee that is controlled by that candidate or state measure proponent as defined by Section 82016 of the Government Code if the candidate or state measure proponent willfully and knowingly directs or permits the libel or slander.
- (b) A person who is a sponsor of a sponsored committee, as defined by Section 82048.7 of the Government Code, is liable for any slander or libel committed by the sponsored committee if the sponsor willfully and knowingly directs or permits the libel or slander.

EC §20501

Electioneering on Election Day

No person, on election day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place, a satellite location under Section 3018, or an elections official's office:

- (a) Circulate an initiative, referendum, recall or nomination petition or any other petition.
- (b) Solicit a vote or speak to a voter on the subject of marking his or her ballot.
- (c) Place a sign relating to voter's qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240.
- (d) Do any electioneering, as defined by Section 319.5.

As used in this section "100 feet of a polling place or an election official's office" means distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots. Any person who violates any of the provisions of this section is guilty of a misdemeanor.

EC §18370

SELECTED STATE LAWS GOVERNING CAMPAIGN PRACTICES (*CONTINUED*)

Compelling Another in Voting

- (a) Every person who makes use of or threatens to make use of any force, violence, or tactic of coercion or intimidation, to induce or compel any other person to vote or refrain from voting at any election or to vote or refrain from voting for any particular person or measure at any election, or because any person voted or refrained from voting at any election or voted or refrained from voting for any particular person or measure at any election is guilty of a felony punishable by imprisonment pursuant to subdivision (h) of Section 1170 of the Penal Code for 16 months or two or three years.
- (b) Every person who hires or arranges for any other person to make use of or threaten to make use of any force, violence, or tactic of coercion or intimidation, to induce or compel any other person to vote or refrain from voting at any election or to vote or refrain from voting for any particular person or measure at any election, or because any person voted or refrained from voting at any election or voted or refrained from voting for any particular person or measure at any election is guilty of a felony punishable by imprisonment pursuant to subdivision (h) of Section 1170 of the Penal Code for 16 months or two or three years.

EC §18540

Solicitation Dissuading Persons from Voting

- (a) No person shall, with the intent of dissuading another person from voting, within 100 feet of a polling place, do any of the following:
 - (1) Solicit a vote or speak to a voter on the subject of marking his or her ballot.
 - (2) Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240.
 - (3) Photograph, video record, or otherwise record a voter entering or exiting polling place.
- (b) Any violation of this section is punishable by imprisonment in a county jail for not more than 12 months, or in the state prison. Any person who conspires to violate this section is guilty of a felony.
- (c) For purposes of this section, 100 feet means a distance of 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

EC §18541

NOTE: For purposes of *EC §18541(a)(3)*, the photographing, videotaping, or recording of a voter must be in order to dissuade the person from voting. This does not apply to situations where newspaper photographers are photographing a polling place for journalistic purposes.

SELECTED STATE LAWS GOVERNING CAMPAIGN PRACTICES (CONTINUED)

Challenging a Vote Without Probable Cause

- (a) Every person who knowingly challenges a person's right to vote without probable cause or on fraudulent or spurious grounds, or who engages in mass, indiscriminate, and groundless challenging of voters solely for the purpose of preventing voters from voting or to delay the process of voting, or who fraudulently advises any person that he or she is not eligible to vote or is not registered to vote when in fact that person is eligible or is registered, or who violates Section 14240, is punishable by imprisonment in the county jail for not more than 12 months or in the state prison.
- (b) Every person who conspires to violate subdivision (a) is guilty of a felony.

EC §1854

Fine for Solicitation Requesting Voter Disclosure of his or her Ballot

Any person other than an elections official or a member of the precinct board who receives a voted ballot from a voter or who examines or solicits the voter to show his or her voted ballot is punishable by a fine not exceeding ten thousand dollars (\$10,000), by imprisonment pursuant to subdivision (h) of Section 1170 of the Penal Code for 16 months or two or three years or in a county jail not exceeding one year, or by both the fine and imprisonment. This section shall not apply to persons returning a vote by mail ballot pursuant to Sections 3017 and 3021 or persons assisting a voter pursuant to Section 14282.

EC §18403

RESOURCES

The following websites may be helpful to candidates as they make their way through the election process:

<https://www.smcacre.org/current-election>

(San Mateo County's official Election site)

www.fppc.ca.gov

(Official website of the Fair Political Practices Commission)

<http://leginfo.legislature.ca.gov/faces/codesTOCSelected.xhtml?tocCode=ELEC&tocTitle=+Elections+Code+-+ELEC>

California Elections Code